



Seattle-King County Dental Foundation Grant Giving Guidelines

General Information

The Seattle-King County Dental Foundation was established in 1992. It is the philanthropic arm of the Seattle-King County Dental Society. Since its inception, it has awarded grants totaling over \$1,300,000 to over 30 organizations. The Foundation reserves the right to modify these guidelines as necessary.

Funding Priorities

The selection of funding priorities has recently been a major focus of study by the Board. In 2009, the Board changed the mission to the organization to the following:

The Seattle-King County Dental Foundation is dedicated to proactively eliminating dental infection and pain in the King County population that lacks resources and/or access to dental care.

We do this by:

- *Advocating and facilitating access for the underserved;*
- *Increasing awareness of and resources for new and existing programs;*
- *Partnering with others that can help; and,*
- *Demonstrating responsible use of our resources to our donors.*

The Foundation will only consider grant applications that assist them in achieving the mission above. Because of limited resources and the large number of requests, the Seattle-King County Dental Foundation chooses to support organizations that solely operate in King County, Washington.

Categories of Giving

We concentrate our giving within King County and fund programs or projects that:

- aid the economically disadvantaged or underserved;
- eliminate dental infection and pain with particular focus on uninsured or underinsured individuals; and
- provide treatment for “day of” dental emergencies.

Within these areas, we prefer programs or projects that meet the following criteria:

- affect significant numbers of people;
- empower people to improve their oral health;
- encourage cooperation among organizations and institutions;

Grants Range

Grants from the Dental Foundation normally range from \$10,000 - \$50,000.

Grants Requirements

All organizations who receive grants will be required to report how funds were spent and to evaluate the effectiveness of the funded project or program. The Foundation requests that a confirmation of receipt of funds be sent immediately upon disbursement.

Restrictions

The Seattle-King County Dental Foundation only makes grants to organizations that have been determined to be tax exempt under section 501(c)(3) of the Internal Revenue Code, and that are not private foundations as defined in section 509(a) of the code. We do not make grants to individuals.

Grants will not be made for: special events; fundraising activities or advertising; sectarian religious activities; political or lobbying activities; annual campaigns; endowments; deficit or debt reduction; loans; individual scholarships; or medical or scientific research.

Review Policy

The Foundation will accept grant applications until December 31 each year. At the following February Board meeting, the Directors will review grant applications to determine if additional information is required. Organizations may be asked to submit additional information and/or materials at that time. Final determination on grants awarded will be made at the Board's May meeting. Grant requestors will be notified shortly thereafter of the decisions, and funds will be sent to the successful applicants as soon as possible.

Requirements for Application

Please submit an application through the Seattle-King County Dental Foundation Grant Submission Portal, found here: <https://www.skcds.org/for-dentists/our-foundation/seattle-king-county-dental-foundation-grant-submission-portal>. You may either fill out the information within the portal itself or upload a completed application in a .DOC or .PDF format.

You will need to submit the following information:

1. Cover letter. Provide a short letter which includes the following:
 - (a) The organization's name, address, Federal Tax ID #, project manager, and the preferred method of contact information for the project manager.
 - (b) Briefly state the purpose of the program, the amount of money being requested, and when it is needed. The organization must also briefly identify how the program's reduction of dental infection and pain will be measured.
 - (c) The letter should be signed by the project manager.
2. Proposal. Enclose the formal proposal covering the following points:
 - (a) Name and description of project – how will it eliminate dental infection and/or pain?
 - (b) How will your project accommodate "day of" dental emergencies that present?
 - (c) Budget for the project in broad detail, and existing sources of support, if any.
 - (d) Objectives of the project, how your outcomes will be measured, and how our funding will impact the elimination of dental infection or pain for King County residents
 - (e) State whether aid is presently sought from other sources. If so, from whom and for how much.
 - (f) What is the method of financing beyond the period of Foundation support?
 - (g)

- (h) Current balance sheet for your organization (1 page if possible, not full audit reports).
- (i) Any other information you consider pertinent to your application.

Any questions should be directed to the Executive Director at skcde@skcde.com.